

**WEST TRAVERSE TOWNSHIP
BOARD MEETING
TUESDAY, AUGUST 10, 2021**

Supervisor Bartlett called the meeting to order at 6:00 pm.

Roll Call: David Green, Annie Mooradian, Kristi Hollingsworth, Jim Bartlett, Cindy Baiardi

Visitors: Tracy Beckley, John Riggs, Dawson Moore

The Pledge of Allegiance was recited by all.

Approval of Agenda and Additional Items:
Agenda approved by consensus.

Public Comments: Moore asked if there are any updates on the variance process for Harbor Point properties. Bartlett responded that the procedure is handled as normal. If a variance is requested it goes to the ZBA.

Approval of Minutes: **Green moved to approve the Minutes of the July 13, 2021 Regular Meeting as presented. Hollingsworth seconded the motion. Approved by consensus.**

Correspondence: Correspondence was reviewed.

Thorne Swift Report: John Riggs presented his written report. The summer is going well.

Review of the First Quarter Budget Report: The Budget was reviewed.

Federal Procurement Statement: A proposed West Traverse Federal Procurement Conflict of Interest Policy was discussed. The policy is needed to accept the CLFRF funds. Baiardi based the policy on one created by MTA, however she struck the language about being able to accept some gifts. Baiardi clarified this policy is specifically for Federal Procurement.

Green made a motion that we approve the Federal Procurement Conflict of Interest Policy as presented. Hollingsworth seconded the motion.

Roll Call: Green - yes, Hollingsworth - yes, Mooradian – yes, Baiardi – yes, Bartlett – yes. All yes.

Bartlett asked if Baiardi knew when the CLFRF funds would be available. Baiardi said the Township's application has been received and is under review by the State.

Brek-N-Ridge Farm Memo: Emails and recommendations from the Township's Attorney regarding Brek-N-Ridge Farm were reviewed and discussed. Bartlett and White will arrange a meeting with the Owner to discuss if she would like to amend the Special Use Permit in regards to current uses on the property and compliance/noncompliance.

Proposed: August 10, 2021
Approved: September 14, 2021

Hidden Drive Signs: Rob Mossburg has asked that "Hidden Driveway" signs be placed on Hughston Road. The ECRC will determine the location for the signs, order and install them. The resident will be billed for the cost of the signs which will be approximately \$130 each.

Green moved that "Hidden Drive" signs be allowed on Hughston Road, as requested by the property owner subject to the signs being provided by the County and ultimately paid for by the applicant and installed at the direction of the County. Seconded by Hollingsworth.

Baiardi asked if we need a maximum number for the motion. Bartlett said that would be determined by the County.

Roll Call: Baiardi – no, Hollingsworth - yes, Green - yes, Mooradian – yes, Bartlett – yes. Four yes, one no.

Board of Review: Jeanne Benjamin resigned from the Board of Review due to moving out of the Township. Two potential candidates were discussed.

Green moved to appoint Greg Voelker to the open position on the Board of Review.

Mooradian seconded the motion.

Roll Call: Hollingsworth - yes, Green - yes, Mooradian – yes, Baiardi – yes, Bartlett – yes. All yes.

Green moved to appoint John Baker as an alternate to the Board of Review. Bartlett seconded the motion.

It was clarified that this would be for the remainder of a two-year term.

Roll Call: Mooradian – no, Baiardi – no, Hollingsworth - yes, Green – yes, Bartlett – yes. Three yes, two no.

Clerk's Report: Baiardi presented her report.

Treasurer's Report: Hollingsworth presented her report. She noted that she or a deputy will be in the office all day on September 14, 2021 to accept tax payments as required by law.

Planning Commission Report: Baiardi reported that there will be a Planning Commission meeting on August 11, 2021.

Zoning Administrator's Report: White had presented a written report.

Recreation/Thorne Swift Committee Report: Positive comments from the community had been received about the new directional signs installed on the Township '80.

LTBBOI Litigation: No update.

Supervisor's Report: Bartlett presented his report. The Board needs to fill a ZBA alternate position following Sarowski's resignation. There is also an open position on the Tunnel of Trees Committee if you know anyone that may have an interest.

Approve Payables & Payroll: **Green moved to approve the payables and payroll as presented. Hollingsworth seconded the motion.**

Proposed: August 10, 2021
Approved: September 14, 2021

Baiardi said there was one additional payment which was for the CCRA testing.
Vote: All Yes.

Public Comments: None.

Board Comments: Hollingsworth mentioned there will be a meeting at the Harbor Springs City Hall on August 24, 2021 regarding Short Term Vacation Rentals.

Next Regular Meeting: Tuesday, September 14, 2021 at 6:00 pm.

Supervisor Bartlett adjourned the meeting at 6:55 pm.

Respectfully Submitted by:

Cindy Baiardi, Clerk

Transcribed by:

Tracy Beckley, Township Secretary