

**WEST TRAVERSE TOWNSHIP
REGULAR BOARD MEETING
MAY 11, 2021**

Supervisor Bartlett called the meeting to order at 6:00 pm.

Roll Call: Annie Mooradian, Jim Bartlett, Cindy Baiardi, David Green, Kristi Hollingsworth by phone.

Visitors: John Riggs, Tracy Beckley, Mary Catherine Hannah (LTBHP Representative)

The Pledge of Allegiance was recited by all.

Approve agenda and additional items:

Approved by consensus.

Public comments: None.

Approve minutes: **Baiardi made a motion to approve the minutes of the April 13, 2021 meeting as presented. Mooradian seconded.**

Vote: All yes.

Correspondence: In the Board packet there is a blight complaint received on May 5, 2021 and the Fire Chief's report focusing mainly on the Jaws of Life funding.

Thorne Swift report: John Riggs presented a summary of his written report.

Housing partnership proposal: Mary Catherine Hannah spoke regarding the request for funding for a Housing Ready Program Director from Little Traverse Bay Housing Partnership and Housing North. She gave some background of the partnership, explained some of the challenges in providing affordable housing, shared some of the results of having a similar position in Charlevoix County and gave updates on some of the current proposals in the area. She explained the goals of the position they are looking to fund and explained that they are asking local governments to chip in to supplement their current funding. Baiardi asked Hannah if she could point to a statute authorizing township funds to be used for this request. If no statute exists, it is not a lawful expenditure. Hannah said she would look into it. Bartlett explained he had spoken with the attorney about this and the township's legal obligation. Mary Catherine withdrew her request and the matter will be tabled until it is determined if the Township is legally authorized to support such a request.

American Rescue Plan: The township may be eligible for funds and we are awaiting further information.

Water system update: EGLE is requiring an inventory of the water system and will result with a random selection of 20% of services explored for pipe materials. Benchmark has done the water

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service inventory encompassing 179 services. The township will work with the City to complete the work that is required. Anticipated cost is +/- \$8,000 for just the 20% (36) or +/- \$24,000 for all 179 services.

Motion made by Green, seconded by Mooradian to authorize the supervisor to contract with Benchmark/City of Harbor Springs to locate and inventory all 179 services at a cost of approximately \$24,000.

Vote: All yes.

Newsletter Topics: A newsletter will be sent in mid-June.

Clerk's Report: None.

Treasurer: Presented her report.

Planning Commission: Baiardi reported that the Planning Commission will be meeting on May 12, 2021. One item on the agenda is the special use request for a kitchen addition at Pond Hill Farms. The Special Use Request to be updated as applicant is still gathering information requested by the Planning Commission at their last meeting.

Zoning Administrator: Written report was presented.

Recreation/Thorne Swift Committee: None. Bartlett received one complaint about horse manure on the Township '80 trails, but it turned out the issue wasn't on Township land. Brecken Ridge Farm will drag a machine on the Township '80 trails to spread out any manure.

LTBBOI Litigation: No update.

Supervisor: Bartlett reported the hardware has been taken down on Hoyt Road trail except for signage. Also, there has been one meeting between the Supervisor, Planning Commission Chair and Zoning Administrator to discuss how to approach zoning on incorporated property associations. The curb stops on Hughston Road need to be raised to road level before winter. The Final Equalization report has been filed. The assessment team is in the process of inspecting parcels.

Approve payables & payroll: **Green moved to approve the payables and payroll. Bartlett seconded.**

Vote: All yes.

Public Comments: None.

Board Comments: Hollingsworth asked when the work on Lake Road will start. Bartlett said he has not heard yet.

Next Regular Meeting: Tuesday, June 8, 2021 at 6:00 pm.

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The meeting was adjourned at 7:08 pm.

Respectfully Submitted by:

Cindy Baiardi, Clerk

Transcribed by:

Tracy Beckley, Township Secretary

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