

**WEST TRAVERSE TOWNSHIP
PUBLIC HEARING AND REGULAR BOARD MEETING
MARCH 23, 2021**

Supervisor Bartlett called the meeting to order at 6:00 p.m.

Roll Call: Green, Hollingsworth, Baiardi, Bartlett.
Absent: Mooradian.

Visitors: John Riggs.

The Pledge of Allegiance was recited by all.

Public Hearing on Fiscal Year 2021 to 2022 Proposed Budget and Millages:

Baiardi made a motion to open the Public Hearing on the proposed budget and millages for Fiscal Year 2021-2022. Green seconded the motion.

Vote: All yes.

The Public Hearing was opened at 6:02 p.m.

There were no comments regarding the budget for Fiscal Year 2021-2022.

Green made a motion to close the Public Hearing on the proposed budget. Hollingsworth seconded the motion.

Vote: All yes.

Approve Agenda & Additional Items: The agenda was approved by consensus.

Public Comments: None.

Approve Minutes: **Baiardi made a motion to approve the meeting minutes of February 9, 2021 as presented. Hollingsworth seconded the motion.**

Vote: All yes.

Correspondence: Correspondence was reviewed.

Budget Amendments for Fiscal Year 2020-2021: **Green made a motion that therefore, be it resolved that the Township's 2020-2021 operating budget is hereby amended as provided in the attached spreadsheet dated March 23, 2021. Baiardi seconded the motion.**

Roll Call Vote: Green – yes, Hollingsworth – yes, Baiardi – yes, Bartlett – yes.

Budget for FY 2021-2022: **Hollingsworth made a motion to adopt the West Traverse Township Budget and all funds for the upcoming fiscal year beginning April 1, 2021 and ending March 31, 2022. Green seconded the motion.**

Roll Call Vote: Green – yes, Baiardi – yes, Hollingsworth – yes, Bartlett – yes.

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General Fund Budget for FY 2021-2022: **Bartlett made a motion to adopt the General Fund Budget for the Fiscal Year beginning April 1, 2021 and ending March 31, 2022. Baiardi seconded the motion.**

Roll Call Vote: Baiardi – yes, Hollingsworth – yes, Green – yes, Bartlett – yes.

Road Fund Budget for FY 2021-2022: **Baiardi made a motion to adopt the Road Fund Budget for the Fiscal Year beginning April 1, 2021 and ending March 31, 2022. Green seconded the motion.**

Roll Call Vote: Baiardi – yes, Hollingsworth – yes, Green – yes, Bartlett – yes.

Thorne Swift Nature Preserve Budget for FY 2021-2022: **Hollingsworth made a motion to adopt the Thorne Swift Nature Preserve Budget for the Fiscal Year beginning April 1, 2021 and ending March 31, 2022. Green seconded the motion.**

Roll Call Vote: Hollingsworth - yes, Green - yes, Baiardi – yes, Bartlett – yes.

Sewer Fund Budget for FY 2021-2022: **Bartlett made a motion to adopt the Sewer Fund Budget for the Fiscal Year beginning April 1, 2021 and ending March 31, 2022. Hollingsworth seconded the motion.**

Roll Call Vote: Green – yes, Baiardi – yes, Hollingsworth - yes, Bartlett – yes.

Water Fund Budget for FY 2021-2022: **Hollingsworth made a motion to adopt the Water Fund Budget for the Fiscal Year beginning April 1, 2021 and ending March 31, 2022. Green seconded the motion.**

Roll Call Vote: Green – yes, Baiardi – yes, Hollingsworth – yes, Bartlett – yes.

Township Millage for FY 2021-2022: **Baiardi made a motion to approve the Township Millage for Fiscal Year 2021-2022 beginning April 1, 2021 and ending March 31, 2022; to be set at 1.40 mills, with 0.90 mills designated for the Township General Fund and 0.50 mills designated for the Road Fund. Hollingsworth seconded the motion.**

Roll Call Vote: Baiardi – yes, Hollingsworth – yes, Green – yes, Bartlett – yes.

Thorne Swift Nature Preserve Millage for FY 2021-2022: **Bartlett made a motion to approve the Township Millage for Thorne Swift Nature Preserve for Fiscal Year 2021-2022 beginning April 1, 2021 and ending March 31, 2022, to be set at 0.20 mills. Baiardi seconded the motion.**

Roll Call Vote: Baiardi – yes, Hollingsworth – yes, Green – yes, Bartlett – yes.

Property and Liability Insurance: **Green made a motion to approve property and liability insurance as presented. Hollingsworth seconded the motion.**

Vote: All yes.

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Contract with Thorne Swift Nature Preserve Manager: **Baiardi made a motion to approve the contract with John Riggs, as the Thorne Swift Nature Preserve Manager, for the period of April 1, 2021 through March 31, 2022 (one year), and for the Supervisor to sign the contract dated March 23, 2021. Green seconded the motion.**

Roll Call Vote: Green – yes, Baiardi – yes, Hollingsworth – yes, Bartlett – yes.

Richard Mahlmeister to Conduct a Full Audit for FYE 3-31-21: **Green made a motion to approve Richard Mahlmeister to conduct a full audit for the FYE 3-31-21, not to exceed \$9,000. Hollingsworth seconded the motion.**

Roll Call Vote: Green – yes, Baiardi – yes, Hollingsworth – yes, Bartlett – yes.

Planning Commission Amendment to Zoning Ordinance: **Baiardi made a motion to adopt Ordinance #1 of 2021 to Amend the Township Zoning Ordinance, Section 502 Plot Plans; Section 503 Site Plan, circumstances that require a Site Plan; Section 505 Site Plan, submittal and approval procedure; Section 603 Special Land Use submittal and approval procedure; Section 309 C-1 Commercial District; Section 310 I-1 Light Industrial Commercial District; Section 704 Home Offices, Home Occupations and Home based businesses; Section 727 Planned Unit Development, as approved by the Planning Commission for the Township Board consideration. Bartlett seconded the motion.**

Roll Call Vote: Baiardi – yes, Hollingsworth – yes, Green – yes, Bartlett – yes.

Clerk's Report: No report.

Treasurer's Report: Hollingsworth presented her report.

Planning Commission: Baiardi presented her report.

Zoning Administrator: David White had presented his report.

Recreation/Thorne Swift Committee: No report.

LTBBOI Litigation: No report.

Supervisor: Bartlett presented his report.

Payables and Payroll: **Hollingsworth made a motion to approve the payables and payroll as presented. Green seconded the motion.**

Vote: All yes.

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Public Comments: John Riggs asked to discuss the hourly wages for the part time employees at Thorne Swift.

Bartlett made a motion to approve the hourly wage raises for the Thorne Swift summer employees as recommended by John Riggs. Green seconded the motion.

Roll Call Vote: Hollingsworth – yes, Green – yes, Baiardi – yes, Bartlett – yes.

Board Comments: None.

Adjourn: The meeting was adjourned at 7:43 p.m.

The next regularly scheduled meeting will be April 13, 2021 at 6:00 p.m.

Respectfully Submitted by:

Cindy Baiardi, Clerk

Transcribed by:
Susan Matsko
Township Secretary

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