

**WEST TRAVERSE TOWNSHIP  
REGULAR BOARD MEETING  
DECEMBER 8, 2020**

Supervisor Bartlett called the meeting to order at 6:00 p.m. The meeting was conducted via telephone conferencing.

Roll Call: Green, Mooradian, Baiardi, Hollingsworth, Bartlett.

Visitors: John Riggs.

The Pledge of Allegiance was recited by all.

Approve Agenda and Additional Items: Bartlett added some information under e. Lake Street Paving, Thorne Swift Report in Item 7 under Correspondence.

**Green made a motion to approve the Agenda as presented with the additional items as listed above. Mooradian seconded the motion.**

**Vote: All yes.**

Public Comments: None.

Approve Minutes: **Baiardi made a motion to approve the minutes of the November 10, 2020 meeting as presented. Hollingsworth seconded the motion.**

**Vote: All yes.**

Correspondence: Correspondence was reviewed. John Riggs reviewed his written report. It was agreed that Thorne Swift Nature Preserve should close on November 14 so that it does not coincide with the opening day of deer season on the 15th.

**Bartlett made a motion to eliminate the parking fees for the 2021 Thorne Swift Nature Preserve season, on a one-year basis, and re-evaluate next season. Baiardi seconded the motion.**

**Roll Call Vote: Green – yes, Mooradian – yes, Baiardi – yes, Hollingsworth – yes, Bartlett – yes.**

Appointments: **Baiardi made a motion to appoint Bob Sandford to the BOR through the end of 2020. Hollingsworth seconded the motion.**

**Vote: All yes.**

**Green made a motion that the slate of Appointments, effective 1-1-2021, be adopted as presented in the Board meeting packet for the 12-8-20 meeting. Mooradian seconded the motion.**

**Roll Call Vote: Baiardi – yes, Hollingsworth – yes, Green – yes, Mooradian – yes, Bartlett – yes.**

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Summer Tax Collection Fee Letter for 2021: **Baiardi made a motion to authorize Jim Bartlett as Supervisor to sign the letter addressed to the Harbor Springs Schools for summer tax collection as presented in this meeting packet. The letter will be dated December 10, 2020. Hollingsworth seconded the motion.**

**Vote: All yes.**

Budget Schedule for Fiscal Year 2020-2021: The Budget Schedule was reviewed.

County Request for Overflight Photo Project: The County is asking if area municipalities would be willing to contribute to the cost of an overflight of the county for the GIS maps. This would update the maps with better resolution. The County will update everyone when they find out if money is available elsewhere first. There was a general consensus of the Board to proceed with this.

Lake Road Paving: The County submitted its passer ratings for West Traverse Township roads and these were reviewed.

There was discussion about the fact that Lake Road is a County road and it is the responsibility of the County to maintain it. This will be further discussed with the Road Commission at their meeting in January.

Common Angle Proposal: Bob Sandford, the prior Township Supervisor, took care of a lot of the IT for the Township. At this time, the Township needs to contract with an outside firm to take over those services. Common Angle has presented its proposals for IT services.

**Green made a motion to authorize Supervisor Bartlett to sign a contract with Common Angle, not to exceed \$5,100, for IT services. Mooradian seconded the motion.**

**Roll Call Vote: Mooradian – yes, Hollingsworth – yes, Baiardi – yes, Green – yes, Bartlett – yes.**

Clerk's Report: Baiardi presented her report.

**Green made a motion to allow Cindy Baiardi, Clerk, to explore the cost of getting the Chart of Accounts updated to new State guidelines with outside help. Mooradian seconded the motion.**

**Vote: All yes.**

Treasurer's Report: Hollingsworth presented her report.

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Planning Commission: Baiardi presented her report. The Planning Commission would like the Township Board to consider bringing back the issuing of Township residential permits from the County. Bartlett informed the Board that the PC Chair, Paul Mooradian, would be bringing a plan to do this to the Board for consideration.

Recreation/Thorne Swift: No report.

Zoning Administrator's Report: David White had presented his written report.

LTBBOI Litigation: No report.

Supervisor's Report: Bartlett presented his report.

Approve Payables and Payroll: **Hollingsworth made a motion to approve the payables and payroll as presented. Green seconded the motion.**

**Vote: All yes.**

Public Comments: None.

Board Comments: Bartlett welcomed Dave Green and Ann Mooradian to the Township Board as new Trustees. Mooradian asked if she would be able to join the January Board meeting over the phone since she will be out of town. There was some discussion about virtual meetings. Dave Green said that it was nice to be able to participate in tonight's meeting.

Adjourn: Bartlett adjourned the meeting at 7:31 p.m.

The next regularly scheduled meeting will be January 12, 2021 at 6:00 p.m.

Respectfully Submitted by:

Cindy Baiardi, Clerk

Transcribed by:  
Susan Matsko, Township Secretary