

**WEST TRAVERSE TOWNSHIP
REGULAR BOARD MEETING
JUNE 9, 2020**

Supervisor Sandford called the meeting to order at 6:00 p.m. The meeting was held in person as well as through telephone conferencing.

Roll Call: Lauer, Baker, Hollingsworth, Baiardi, Sandford.

Visitors: Jim Osetek, Dave Green, John Riggs, Paul Mooradian, Jim Bartlett, Annie Mooradian.

The Pledge of Allegiance was recited by all.

Approve Agenda and Additional Items: The agenda was approved by consensus.

Public Comments: None.

Approve Minutes: **Lauer made a motion to approve the meeting minutes of May 12, 2020 as presented. Baker seconded the motion.**

Vote: All yes.

Correspondence: The correspondence was reviewed.

Thorne Swift Report: John Riggs presented his report.

Master Plan – Proposed 2020 Update: The Planning Commission, at their May 13, 2020 meeting, voted to recommend Board approval for the Proposed Master Plan – Update 2020. There was discussion regarding the Future Land Use Map and the proposed expansion of the commercial district. Mr. Osetek stated that he was not in favor of the proposed expansion. Paul Mooradian explained the Planning Commissioner’s discussion about the proposed expansion of the commercial district on the map and why they felt that it was appropriate. Jim Bartlett agreed with Mooradian in that looking forward is one of the responsibilities of the Planning Commission. He said that he is reluctant to approve the Plan as presented with the future expansion of the commercial area. Bartlett agrees with Sandford and Baker that this might be moving too quickly and the residents of the Township should have a say in this decision.

Hollingsworth made a motion to approve the Master Plan – Proposed 2020 Update as presented. Baiardi seconded the motion.

Roll Call Vote: Baiardi – yes, Baker – no, Hollingsworth – yes, Lauer – yes, Sandford – no.

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Zoning Ordinance Amendments:

Ordinance 2 of 2020 – Solar: Ordinance 2 of 2020 was returned to the Planning Commission by the Township Board for further review of ground or pole mounted solar panels as a special use in all zoning districts in the front yard with a 250 feet setback from the front lot line. The Planning Commission agreed to those changes.

Baker made a motion to approve Ordinance 2 of 2020 – Solar as it now stands with the correction of the omission of the word *and* in B-1, the third line. Lauer seconded the motion.

Roll Call Vote: Hollingsworth – yes, Baker – yes, Lauer – yes, Baiardi – yes, Sandford – yes.

Ordinance 3 of 2020 – Accessory Buildings: Ordinance 3 of 2020 was returned to the Planning Commission by the Township Board for further review of not permitting accessory buildings using non-rigid materials. The Planning Commission voted 7-0 to leave the amendment as initially proposed. Lauer felt that there are cases where the soft materials can be used and are very well constructed. Hollingsworth and Baker agreed with Lauer. Paul Mooradian stated that the Planning Commissioners felt that the issue of the soft materials is too much of an enforcement issue. He said that they are considered temporary structures as far as structures go. He pointed out that the County response to the zoning amendment had no comments about the non-rigid materials. Annie Mooradian said that she has concerns about safety.

Sandford made a motion that Ordinance 3 of 2020 for accessory buildings be approved as presented. Baiardi seconded the motion.

Roll Call Vote: Lauer – no, Hollingsworth – no, Baiardi – yes, Baker – no, Sandford – no.

Township Hall Façade Renovation: Plans from Michelle Kruzel were previously distributed to the Board members. Sandford reviewed the specifics of the scope of the project.

Sandford made a motion to table further discussion on the hall renovation until further notice due to the situation in the construction industry and until everything else returns to something relatively normal. Baker seconded the motion.

Vote: All yes.

Opening the Township Hall: Baiardi is waiting to get definitive instructions when it will be approved to open the Township hall. She said that there will be a notice on the door to

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encourage people to use the drop-box for taxes, ballot applications, etc. Guidelines will be followed. The Secretary will be gone until June 29 and it was agreed that it would be a good idea to keep the hall closed until her return.

Township Website: HARBOR, INC. will be updating its website. They provide the Township its website, so a decision will need to be made as to what the Township wants to do for a future website. The Township will pursue proposals from Gaslight Media and Common Angle to set up the Township with its own website.

Clerk's Report: Baiardi presented her report.

Treasurer's Report: Hollingsworth presented her report.

Planning Commission: The next meeting will be June 17 and there will be continuing review of the Bosker project. There will be discussion regarding Ordinance 3 – 2020.

Baker made a motion to approve the expense of \$1,000 for an MTA Planning Commission educational online program. Lauer seconded the motion.

Vote: All yes.

Zoning Administrator's Report: David White presented his written report.

Recreation/Thorne Swift Committee: No report.

LTBBOI Litigation: No report.

Supervisor's Report: Sandford presented his report.

Approve Payables and Payroll: **Lauer made a motion to approve the payables and payroll as presented. Baker seconded the motion.**

Vote: All yes.

Public Comments: Dave Green had comments regarding the non-rigid siding accessory buildings and the Township hall renovations. Paul Mooradian had comments regarding the Township hall renovations. He thanked the Board for their support for the Planning Commission online training modules.

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Board Comments: Baiardi stated that the flag outside needs to go back up.

Adjourn: **Baker made a motion to adjourn. Baiardi seconded the motion.**

Vote: All yes.

The meeting was adjourned at 7:24 p.m.

The next regularly scheduled meeting will be July 14, 2020 at 6:00 p.m.

Respectfully Submitted by:

Cindy Baiardi, Clerk

Transcribed by:
Susan Matsko
Township Secretary