

**WEST TRAVERSE TOWNSHIP
REGULAR BOARD MEETING
JANUARY 14, 2020**

Supervisor Sandford called the meeting to order at 6:00 p.m.

Roll Call: Baker, Lauer, Sandford, Hollingsworth, Baiardi.

Visitors: Dave Green, Sue Matsko.

The Pledge of Allegiance was recited by all.

Approve Agenda and Additional Items: Sandford removed Action Item e. "Use of Parking Lot". Lauer requested adding "Update on Township Hall" which will be the new e. The agenda was approved by consensus with the above changes.

Public Comments: None.

Approve Minutes: **Baker made a motion to approve the meeting minutes of December 10, 2019 as presented. Lauer seconded the motion.**

Vote: All yes.

Correspondence: The correspondence was reviewed.

Board of Review Appointment: **Hollingsworth made a motion to appoint Dave Green to the Board of Review, effective 1-14-2020 for the remainder of the term expiring 12-31-2020. Baker seconded the motion.**

Vote: All yes.

Budget Input for 2020-2021: There was discussion regarding millages, compensation, road improvements and routine expenses. It was agreed to keep the Township millage rates the same. The Personnel Committee will recommend Compensations at the next meeting.

Sandford made a motion to approve the estimate of \$1,000 from Dave Cantrell for replacing basement windows, that are rotting, in the house at Thorne Swift. He will be replacing them with vinyl clad windows. Baker seconded the motion.

Vote: All yes.

Special Items: Sandford suggested finding out what the options are for repairing the exterior of the Township hall. There was a discussion as to who would need to be contacted for the job.

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Master Plan Update: The Planning Commission has referred the revised Master Plan to the Township Board for their review and possible approval. There were no big changes made. Sandford asked what the rationale was for the expansion of the Commercial district. He did not think that it was a good place to expand into. Baiardi explained that the Commercial is mostly built out and this is a future land use, not current. The Planning Commission was not making Zoning changes, just allowing for exemptions that may be sought in the future.

Baker made a motion that the Township Planning Commission recommends distribution of the January 2020 Master Plan Distribution Draft to adjacent Townships, Emmet County, and Little Traverse Bay Band of Odawa Indians for the required comment period, and make the plans available for public review during this period in accordance with the Michigan Planning Enabling Act (PA 33 of 2008, as amended), now therefore be it resolved that the West Traverse Township Board authorized distribution of the January 2020 Master Plan Distribution Draft as required. Lauer seconded the motion.

Roll Call: Baker – yes, Lauer - yes, Baiardi – yes, Hollingsworth – yes, Sandford – no.

Township Office Security: **Baiardi made a motion to authorize the installation of four wireless security switches under desks in the office. Baker seconded the motion.**

Vote: 4 yes, 1 no.

Township Hall Update: Lauer provided information that was obtained from a County building inspector. It was determined that whatever changes might be made to the Township hall would have to meet current building codes. At this time, most of the hall does not meet the building codes, mostly due to the age of the building.

Clerk's Report: Baiardi presented her report.

Treasurer's Report: Hollingsworth presented her report.

Planning Commission: The County is going to bring in a speaker for a Risk Management seminar. They wanted to know if the Township would be willing to contribute to the cost of the speaker. The Planning Commission is going to try to set up some pod casts through MTA. There will be a Public Hearing for three Zoning Amendments at the next meeting.

Zoning Administrator's Report: Dave White had presented his written report.

Recreation/Thorne Swift Committee: Baker reported that he had put up new signs on the Hoyt Trail stating that it was a Non-Motorized Trail Only.

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Approved: February 11, 2020

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LTBBOI Litigation: No report.

Supervisor's Report: Sandford presented his report.

Approve Payables and Payroll: **Baker made a motion to approve the payables and payroll as presented. Lauer seconded the motion.**

Vote: All yes.

Public Comments: Dave Green stated that he thought the Board was doing a good job with the budget.

Board Comments: Baiardi reported that the switch in phones from AT&T to Spectrum has been completed and everything is working well.

Adjourn: The meeting was adjourned at 7:17 p.m.

The next regularly scheduled meeting will be February 11, 2020 at 6:00 p.m.

Respectfully Submitted by:

Cindy Baiardi, Clerk

Transcribed by:
Susan Matsko
Township Secretary

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