

WEST TRAVERSE TOWNSHIP  
REGULAR BOARD MEETING

Tuesday, May 10, 2022

Supervisor Bartlett called the meeting to order at 6:00.

Roll Call: Hollingsworth, Mooradian, Green, Bartlett, Baiardi

Visitors: Jonathan Scheel, Creston Scheel, Amy Peters, John Riggs, Paul Mooradian

The Pledge of Allegiance was recited by all.

Approval of Agenda and Additional Items: Bartlett states he has two items to add to the agenda, one is a request from the assessor and the second is a road update.

**Green moves to add the items to the agenda, Hollingsworth seconds the motion. All yes.**

Public Comments: Jonathan Scheel from Bear Creek Township introduced himself as a candidate for State Representative of the 107<sup>th</sup> district.

Bartlett states an unsigned letter was received about a suspected blight violation along Lake Shore Drive. Bartlett states the blight ordinance requires a complaint from a Township resident or a vote of the Board to initiate looking into it. Baiardi states it has already been worked on and is a work in progress. It will be brought to the attention of the ZA.

Approval of Minutes: Hollingsworth states there is a typo on the last page, under reports, a misspelling of “treasurer”. Hollingsworth continued that there was no “transcribed by”. **Baiardi moves to approve the minutes as presented with the one correction from the treasurer. Hollingsworth seconds the motion. All yes.**

**Bartlett makes a motion to approve the Special Meeting minutes from March 29, 2022. Baiardi seconds the motion. All yes.**

Review Correspondence not included below: None

Thorne Swift Report – Riggs gave his report.

Action Items:

- a. Discuss draft B&R Non-residential Zoning Fee recommendations – Bartlett states he has not yet received those from the zoning administrator. Bartlett states this action item will be postponed until next month.
- b. Library discussion – Bartlett states the contract with the Alanson Public Library will come up for renewal next month. Alanson has increased their charge per resident from \$3 to \$4.50. The number of residents has been updated with the current census data. They provide library services to Friendship, Maple River, Readmond and West Traverse. The

various library options were discussed. **Green makes a motion to renew the agreement with the Alanson Library and authorize the supervisor to sign the new contract at \$4.50 per resident for 1768 residents and a total of \$7956 per year for 3 years. Baiardi seconds the motion. Roll call: Hollingsworth – No, Green – Yes, Mooradian – Yes, Baiardi – Yes, Bartlett - Yes**

c. Newsletter discussion - Bartlett asks the board if they would like to do a newsletter for this year? Green states “I think it is important to communicate with our constituents, because most of them do not come to a township meeting and its the only means of communication we really have.” Mooradian asks what the cost is to do the newsletter? Bartlett states he thinks it was around \$4,500 last year. Mooradian states she does not think it got as much traction for the amount of money spent on it and feels that the Township website is pretty informative if someone wanted to know what is happening. Green states there are other townships that add the newsletter to the tax bills. After discussion, the Board decided the website will be used to inform the residents and we will include a notice in the tax bills, if not cost prohibitive, letting them know where information can be found in the future.

d. Request from the Assessor – Joe is asking that the township contract with the County to participate in the online record card search. The Assessor has been updating the digital file as the properties have been inspected and this would make that information available to the public. Bartlett states most of the townships in the county participate in this. Bartlett states it costs \$.10 per parcel, and that is about \$250 annually. Bartlett explains that it allows real estate people and residents to look up their assessment details online. **Baiardi made a motion to contract with the County to have the assessment detail online for the township at a cost of roughly \$250 annually (\$.10 per parcel). Mooradian seconds the motion.**

**Roll call: Green – yes, Mooradian – yes, Baiardi – yes, Hollingsworth – yes, Bartlett - yes**

e. Road construction update – Bartlett states the other projects were approved, but the repair bid for Quick Rd./State Rd. came in a little late. The estimate was slightly under what the bid was. **Green makes a motion asking the board for authorization for the Supervisor to sign the contract for the work for the Quick/State Road intersection project. Hollingsworth seconds the motion. Roll call: Mooradian – yes, Baiardi – yes, Green – yes, Hollingsworth – yes, Bartlett - yes**

## 10. Reports & Updates

- a. Clerk – Clerk gave her report.
- b. Treasurer – Treasurer gave her report.
- c. Planning Commission – Paul Mooradian gave the planning commission report.
- d. Zoning Administrator reports March and April – Included in packet.

e. Recreation/Thorne Swift Committee – Mooradian gave her report.

11. Approve payables & payroll – **Bartlett makes a motion to approve payables & payroll as submitted. Green seconds the motion. All yes.**

12. Public Comments - None

13. Board Comments - None

14. Next Regular Meeting – Tuesday, June 7, 2022 at 6:00 pm.

Supervisor Bartlett adjourned the meeting at 7:03 p.m.

Respectfully Submitted by:

Cindy Baiardi, Clerk

Transcribed by:

Paige Fisher