

WEST TRAVERSE TOWNSHIP
REGULAR BOARD MEETING

Tuesday, March 22, 2022

Supervisor Bartlett called the meeting to order at 6:00.

Roll Call: Green, Mooradian, Hollingsworth, Bartlett, Baiardi

Visitors: Amy Peters, John Riggs

The Pledge of Allegiance was recited by all.

Public Comments: **Hollingsworth makes a motion to open the public hearing on the purposed budget and millages for fiscal year April 1, 2022 – March 31, 2023. Green seconds the motion. All yes.**

Green makes a motion to close the public hearing on the budget for fiscal year April 1, 2022 – March 31, 2023. Hollingsworth seconds the motion. All yes.

Approval of Agenda and Additional Items: Baiardi states there is a conflict for the meeting on June 14th. The board agrees to change the meeting date to Tuesday June 7, 2022. **Baiardi makes a motion to change the meeting date from June 14th to June 7th. Hollingsworth seconds the motion. All yes.**

Hollingsworth adds the township barn to the Action Item “h” of the agenda. **Baiardi makes a motion to approve the agenda with the addition of “h” to the action items. Bartlett seconds the motion. All yes.**

Approval of Minutes: **Baiardi made a motion to approve the meeting minutes from February 8th as presented. Hollingsworth seconds the motion. All yes.**

Bartlett made a motion to approve the special meeting minutes from February 16th as presented. Green seconds the motion. 4 yes, Hollingsworth abstained due to absence.

Correspondence: Correspondence was reviewed.

Action Items:

- a. Resolution to Amend 2021/2022 Budget – **Green moves to approve the resolution to amend the budget and increase legal fees for 2021/2022 to cover increased costs in tribal litigation. Hollingsworth seconds the motion.**
Roll call: Hollingsworth – yes, Green – yes, Mooradian – yes, Baiardi – yes, Bartlett – yes
- b. Resolution to Amend 2021/2022 Budget – **Baiardi makes a motion to amend the current 2021/2022 Recreation-Contract Fees budget \$2,000 from \$17,000 to \$19,000 to cover the increase in recreation contract fees with the city and other townships.**

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Second by Hollingsworth.

Roll call: Hollingsworth – yes, Green – yes, Mooradian – yes, Baiardi – yes, Bartlett – yes

- c. Resolution to Adopt the West Traverse Township Budget for the Fiscal Year Beginning April 1, 2022 and Ending March 31, 2023 – **Bartlett moves to approve. Mooradian seconds the motion.**

Roll call: Baiardi – yes, Mooradian – yes, Hollingsworth – yes, Green – yes, Bartlett - yes

- d. Resolution to Adopt the West Traverse Township General Fund Budget for the Fiscal Year Beginning April 1, 2022 and Ending March 31, 2023 – **Hollingsworth makes a motion that the general fund budget dated March 22, 2022 be adopted for the fiscal year beginning April 1, 2022 – March 31, 2023. Baiardi seconds the motion.**

Roll call: Baiardi – yes, Green – yes, Hollingsworth – yes, Mooradian – yes, Bartlett-yes

- e. Resolution to Adopt the West Traverse Township Road Fund Budget for the Fiscal Year Beginning April 1, 2022 and Ending March 31, 2023 – **Mooradian makes a motion to adopt the West Traverse Township Road Fund Budget for the fiscal year beginning April 1, 2022 – March 31, 2023. Green seconds the motion.**

Roll call: Baiardi – yes, Mooradian – yes, Hollingsworth – yes, Green – yes, Bartlett-yes.

- f. Resolution to Adopt the West Traverse Township Sewer Fund Budget for the Fiscal Year Beginning April 1, 2022 and Ending March 31, 2023 – **Green makes a motion to adopt the West Traverse Sewer Fund Budget for the fiscal year beginning April 1, 2022 – March 31, 2023. Hollingsworth seconds the motion.**

Roll call: Baiardi – yes, Mooradian – yes, Hollingsworth – yes, Green – yes, Bartlett – yes

- g. Resolution to Adopt the West Traverse Township Thorne Swift Nature Preserve Fund Budget for the Fiscal Year Beginning April 1, 2022 – Ending March 31, 2023 – **Green moves to adopt the West Traverse Township Thorne Swift Nature Preserve Fund for the fiscal year beginning April 1, 2022 – March 31, 2023. Baiardi seconds the motion. Roll call: Baiardi – yes, Green – yes, Hollingsworth – yes, Mooradian – yes, Bartlett – yes**

- h. Resolution to Adopt the West Traverse Township Water Fund Budget for the Fiscal Year Beginning April 1, 2022 and Ending March 31, 2023 – **Bartlett makes a motion to approve. Hollingsworth seconds the motion.**

Roll call: Baiardi – yes, Mooradian – yes, Hollingsworth – yes, Green – yes, Bartlett - yes

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- i. Resolution to Approve Thorne Swift Nature Preserve Millage for Fiscal Year 2022 – 2023 – Bartlett makes a motion to approve .20 mills. Baiardi seconds the motion.
Roll call: Hollingsworth – yes, Green – yes, Baiardi – yes, Mooradian – yes, Bartlett – yes
- j. Resolution to Approve Township Millage for Fiscal Year 2022 – 2023 – Bartlett makes a motion to approve setting the Township Millage rate at 1.40 mills, with 0.90 mills designated for the Township General Fund and 0.50 mills designated for the Road Fund. Mooradian seconds the motion.
Roll call: Hollingsworth – yes, Mooradian – yes, Baiardi – yes, Green – yes, Bartlett – yes

Bartlett discusses the property and liability insurance that is included in everyone's packet. Bartlett states there was an increase, given the current insurance climate. **Bartlett moves to accept a quote from Burnam & Flowers for \$7,870 for the insurance package for the upcoming year. Green seconds the motion.**

Roll call: Baiardi – yes, Hollingsworth – yes, Green – yes, Mooradian – yes, Bartlett – yes

Request to approve Richard Mahlmeister to prepare the F-65 for the fiscal year ending 3/31/22 at an estimated cost not to exceed \$4,000 – Green makes a motion to approve. Hollingsworth seconds the motion.

Roll call: Hollingsworth – yes, Green – yes, Mooradian – yes, Baiardi – yes, Bartlett – yes

Bartlett states an estimate was received for \$66,800 to repair the 400' of Quick Road that is rippled west down from Hoyt to the stop sign on State Road. The county said they would split the cost with the Township. Bartlett states the amount for the Township to pay would be approximately \$33,400. The bids will be opened at the ECRC on the 15th of April. Then a decision can be made to go ahead with the project or not. This motion is to allow RC to put the bids out. **Hollingsworth makes a motion to authorize the supervisor to sign the contract with the Emmet County Road Commission. Baiardi seconds the motion.**

Roll call: Green – yes, Mooradian – yes, Baiardi – yes, Hollingsworth – yes, Bartlett – yes

FEMA Process – Mooradian makes a motion to allow the supervisor to sign the intergovernmental agreement with the County to manage the flood plain development for the National Flood Insurance Program for West Traverse Township beginning March 7, 2022. Green seconds the motion.

All yes.

Green moves to approve to adopt the Ordinance addressing Floodplain management provisions of the State construction code. Mooradian seconds the motion.

All yes

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Consider approval of Zoning Fees presented by Beckett & Raeder. **Green makes a motion to approve Beckett & Raeder's proposed fee schedule as it pertains to zoning permits dated 2/17/2022. Mooradian seconds the motion.**

All yes.

Township Barn – Hollingsworth states there are some roof panels coming loose on the big barn, a broken window, some of the siding is coming up, and the roof on the lean-to has caved in. Hollingsworth states we should at least have the roof panel fixed on the big barn if something is going to be done.

Reports & Updates:

- a. Clerk - None
- b. Treasurer - The Treasure gave her report.
- c. Planning Commission - Baiardi states Pond Hill has been postponed until May 11, 2022.
- d. Recreation/Thorne Swift Committee - None
- e. Zoning Administrator - None
- f. LTBBOI Litigation – Bartlett states the lawsuit is done.
- g. Supervisor - The Supervisor gave his report.

Approval Payables & Payroll - **Green moves for approval of payables & payroll as submitted. Mooradian seconds the motion.**

All yes.

Public Comments - None

Board Comments - None

Next Regular Meeting - Tuesday, May 10, 2022 at 6:00 p.m.

Supervisor Bartlett adjourned the meeting at 6:56 p.m.

Respectfully Submitted by:

Cindy Baiardi, Clerk

Transcribed by:

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