

Application for Residential Zoning Permit

RETURN TO: WEST TRAVERSE TOWNSHIP

8001 M-119 PO Box 528 Harbor Springs, MI 49740

PHONE: (231) 526-7361 FAX: (231) 526-0028 EMAIL: zoning@westtraversetownship.com

FOR OFFICE USE ONLY:

DATE RECEIVED

PERMIT #

\$
FEE PAID

DATE PAID

PLEASE MAKE CHECKS PAYABLE TO WEST TRAVERSE TOWNSHIP

Owner's Name _____

Owner's Address _____

Owner's Email Address _____ @ _____

If applicant is different than the owner:

Applicant's Name _____ Phone _____

Applicant's Address _____

Applicant's Email Address _____ @ _____

JOB SITE LOCATION

Address or Street Name: _____

Zoning District: _____ Tax Parcel #: _____

DESCRIPTION OF WORK AND PROPOSED USE OF BUILDING

BUILDING DIMENSIONS

Building Length = _____ Building Height = _____ Total Square Feet = _____

Building Width = _____ Number of Stories = _____

INSPECTIONS

As owner and/or applicant representing the owner, **I do** **do not** authorize West Traverse Township (staff, appointed board, trustees or committee members) to enter upon the subject property for purposes of making inspections related to the project or request identified in this application. If authorized, such inspections or site walks shall be conducted at reasonable hours and times. It shall be the duty of the permit holder to notify the township when the work is ready for inspection.

I certify that all of the above information is accurate to my fullest knowledge:

Signature of Applicant

Printed Name of Applicant

Date

(Required) Signature of Property Owner

Printed Name of Property Owner

Date

PLOT PLAN – include all applicable items from the following checklist

Separate plot plan attached

Property lines (with dimensions)

Location of all required setbacks

Shape, size, & location of all buildings or other structures to be erected & existing on the lot (include the use of each)

Distance of all buildings from property lines

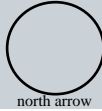
Indicate any exterior walls to be removed/replaced

Location & width of any abutting right-of-way, easement, or public open spaces bordering or within property

Natural features (forests, water bodies, wetlands, high-risk erosion areas, slopes over 10%, drainage - if determined applicable by the Zoning Administrator)

Location & configuration of lot access/driveway

Place north arrow in circle



Scale:

1" = 50'

1" = 100'

1" = 200'

1" = _____