

**WEST TRAVERSE TOWNSHIP
REGULAR BOARD MEETING
Tuesday, December 14, 2021**

Supervisor Bartlett called the meeting to order at 6:00PM.

Roll Call: Green, Bartlett, Baiardi

Absent: Mooradian, Hollingsworth

Visitors: Paul Mooradian, John Riggs

The Pledge of Allegiance was recited by all.

Approval of Agenda and Additional Items: **Approved by consensus.**

Public Comments: None

Approval of Minutes: Bartlett has one correction to be made, a typo on the first page under Thorne Swift Report...it should read “requests for expenditures” instead of “request for expenditures”. **Baiardi moved to approve the Minutes of the November 9, 2021 Regular Meeting with the correction. Green seconded the motion. Approved by consensus.**

Correspondence: Correspondence was reviewed.

Thorne Swift Report: Riggs presented his written report. Bartlett tells Riggs they should have a meeting before the budget process begins.

Consider PC recommendation for rezoning request: Bartlett states due to two board members not able to attend tonight, he would like to postpone action on this until next month.

Green makes a motion to postpone Case number 3-2021 to rezone 7841 S. State Rd., parcel number 16-15-12-100-031 from R-1 to C-1 to next month’s meeting. Bartlett seconds the motion.

Vote: Baiardi-yes, Green-yes, Bartlett-yes

Large Gathering Ordinance: Bartlett would like to postpone action on this until the January meeting. Baiardi had one edit, page 6, first paragraph “to be discussed” was supposed to be taken out.

Appointments as indicated on the included sheet for 2022: Bartlett states he has talked to everyone on the list whose term is expiring and they would like to be reappointed. Bartlett states “the term lengths were updated based on the vote at our last meeting”. **Green moved to approve the appointments as presented. Baiardi seconds the motion. Approved by consensus.**

Summer tax collection for 2022: Bartlett states the letter to the Superintendent is an agreement with the HSPS that they pay a per parcel amount for the township to collect the summer taxes. **Baiardi moves to authorize Bartlett to sign the letter as Supervisor to send to the schools for the summer tax collection for 2022. Green seconded.**
Approved by consensus.

Budget schedule outline for Fiscal Year 2022-23: Bartlett discusses the informational sheet that explains the timeline for the 2022-23 budget schedule.

Resolution to adopt new Chart of Accounts: **Bartlett moves to adopt the resolution to amend the 2022 budget, “whereas Michigan law required extensive changes to our existing chart of accounts, whereas prudent administration of Michigan Law required the township board to amend its budget to move \$1,500 from the recently inactivated account to a newly created one. Bartlett continues “be it resolved that the township operating budget is hereby amended to reflect that change.” Green supports the motion.**
Vote: Green-yes, Baiardi-yes, Bartlett-yes

Budget Amendments: Baiardi offered resolution...Therefore be it resolved that the Township’s 2021/2022 operating budget is hereby amended to increase the General Fund “Airport” expenditure account from \$9,000 to \$9,200 to cover the Township’s increased membership appropriation. Seconded by Green.
Vote: Green-yes, Baiardi-yes, Bartlett-yes.

ECRC Road Meeting: 1/24/22, 7pm is the date and time the Township officials will meet with the ECRC.

Clerk Report: The Clerk had submitted a written report. The request for a one time payment is to compensate for the update and implementation of the new COA. **Bartlett moves to pay \$500 to the Clerk as requested due to the extra work. Green supports the motion.**
Vote: Baiardi-yes, Green-yes, Bartlett-yes.

Treasurer: No report.

Planning Commission: Baiardi states Pond Hill was supposed to be on the agenda, but they have asked for a postponement until February.

Zoning Administrator: Dave White submitted his written report.

Recreation/Thorne Swift Committee: No report.

LTBBOI Litigation: Bartlett states “we have applied to have the case heard at the Federal Supreme Court and after consultation with our attorney and the other attorneys associated with the case, it was decided for the townships to engage the services of an experienced Supreme Court adjudicator.” Thad Morgan has recommended John Bursch who is experienced in the area of arguing cases before the Supreme Court. The estimated retainer is \$60,000, which will be

divided between the townships involved using the same formula used to engage the services of Fraser Trebilcock. WTT will be 18.16% of the total. **Baiardi made a motion to authorize a retainer not to exceed \$12,000 for the additional expense of John Bursch, estimated cost total of \$60,000 for the Supreme Court Application. Bartlett supported the motion.**

Vote: Baiardi-yes, Green-yes, Bartlett-yes.

Supervisor: Bartlett states he was contacted by Breckenridge Farm who has indicated they would like to expand their special use permit for the farm.

Dave White has submitted his resignation letter and will be retiring from his position no later than the end of his contract which expires in March. We will be searching for his replacement.

Bartlett states the county road allocation is larger this year, totaling about \$17,000.

Approve payables & payroll: **Green moved to approve payables and payroll as submitted. Bartlett supported the motion.**
Approved by consensus.

Public Comments: None

Board Comments: None

Next Regular Meeting: Tuesday, January 11, 2022, at 6:00 pm.

Supervisor Bartlett adjourned the meeting at 6:44pm.

Respectfully Submitted by:

Cindy J. Baiardi, Clerk

Transcribed by:
Paige Fisher