

**WEST TRAVERSE TOWNSHIP  
REGULAR BOARD MEETING  
JUNE 8, 2021**

Supervisor Bartlett called the meeting to order at 6:00 pm.

Roll Call: Cindy Baiardi, Jim Bartlett, David Green, Kristi Hollingsworth, Annie Mooradian

Visitors: John Baker, Dawson Moore, John Riggs, Richard Thomas

The Pledge of Allegiance was recited by all.

Approve agenda and additional items:

Approved by consensus

Public comments: None.

Approve minutes:

**Green made a motion to approve the minutes of the May 11, 2021 Regular Meeting as presented. Mooradian seconded the motion.**

**Vote: All yes.**

**Baiardi made a motion to approve the minutes of the May 14, 2021 Special Meeting as presented. Mooradian seconded the motion.**

**Vote: Four yes, one abstention.**

Review correspondence not included below: ZBA minutes of May 19, 2021.

Thorne Swift report: John Riggs presented a summary of his written report. He highlighted the numbers of visitors and donations are up as compared to last year.

Approval of Zoning Fees: The current fee schedule was presented. It was decided that a modest increase would be appropriate. Bartlett proposed new fees for the planning and zoning services. Discussion followed. Increases in most of the applications and permits were approved.

**Bartlett moved that the Zoning Fees be increased to the amounts discussed. Baiardi seconded.**

**Roll Call Vote: Baiardi - yes, Green - yes, Hollingsworth - yes, Mooradian – yes, Bartlett - yes.**

Planning Commission recommendation regarding Birchwood PUD Amendment:

Discussion of the Amendment to the Birchwood Farms Golf and Country Club Planned Unit Development Agreement. Wurster has reviewed.

**Baiardi made a motion to support the Amendment to the Birchwood Farms Golf and Country Club Planned Unit Development Agreement dated June 8, 2021 as presented. Hollingsworth seconded the motion.**

Proposed: June 8, 2021

Accepted: July 13, 2021

**Roll Call Vote: Baiardi - yes, Green - yes, Hollingsworth - yes, Mooradian – yes, Bartlett - yes.**

Bartlett thanked the Planning Commission, Baiardi, and Wurster for their work on this.

Poverty Exemption Guidelines Resolution:

Updated State guidelines required removal of one line in the Resolution approved Feb 9, 2021.

**Mooradian made a motion to approve the Poverty Exemption Guidelines Resolution as presented. Green seconded the motion.**

**Roll Call Vote: Baiardi - yes, Green - yes, Hollingsworth - yes, Mooradian – yes, Bartlett - yes.**

Bartlett thanked Township Assessor Joe Lavender for putting this information together.

Consider Appointment of Mike Loria to ZBA:

Bartlett nominated Mike Loria to fill the open position on the ZBA, replacing Jeff Ford who resigned. **Green made a motion to approve Mike Loria's appointment to the Zoning Board of Appeals. Hollingsworth seconded the motion.**

**Vote: All yes.**

Newsletter update:

The newsletter is undergoing the final edits and will be sent to Mitchell Graphics for printing and mailing. It will be mailed out later in the month of June to coincide with the arrival of the summer residents.

Resolution for MML Par Plan representative:

**Hollingsworth moved to authorize the clerk to vote for West Traverse Township in MML Worker's Compensation Fund and Michigan Township Participating Plan Board Elections. Green supported the motion.**

**Roll Call Vote: Baiardi - yes, Green - yes, Hollingsworth - yes, Mooradian – yes, Bartlett - yes.**

Clerk's Report: Baiardi presented her report.

Treasurer's Report: Hollingsworth presented her report.

Planning Commission Report: Baiardi reported that the June 9th, 2021 Planning Commission meeting has been cancelled.

Zoning Administrator's Report: A written report was presented.

Recreation/Thorne Swift Committee:

There have been complaints of horse manure on the Township '80 trails. Correspondence has been received from the owner of Breckenridge Farm. Baker, Chair of the Recreation Committee, gave a summary of the committee's discussion. Current and proposed signage was discussed as well as allowable uses of the property. Bartlett will look into the original permits and agreements for the Breckenridge Farm property to assure they are in compliance with their Special Use Permit.

Proposed: June 8, 2021

Accepted: July 13, 2021

**Bartlett made a motion to allow the Baker to develop signage to mark the boundaries of the Township '80 not to exceed a cost of \$250.**

**Green seconded.**

**Vote: All yes.**

Baiardi asked if the Recreation Committee discussed forest management on the Township '80. Baker reported they have but have come to a stalemate. Mooradian asked about the original intention of the property. She is concerned about the number of dead trees. Bartlett reported the current signage was developed to address liability concerns and the Township Attorney was involved. Baiardi felt it had been several years since the trees had been assessed and Mooradian felt that they should be looked at for risk and safety management. Bartlett felt the Township is in a defensible and reasonable place with how we are handling the liability risk.

LTBBOI Litigation: No update.

Supervisor's Report: Bartlett reported there has been no further action on Pond Hill Special Use Permit. However, there has been communication between the Zoning Administrator and the Applicant to identify missing pieces of information. Annual water system cross connections inspections will begin soon. Bartlett will follow up.

Approval of payables and payroll: **Bartlett moved to approve the payables and payroll.**

**Hollingsworth supported.**

**Vote: All yes.**

Hollingsworth asked that payroll checks be deposited in a timely manner. Bartlett suggested that direct deposit should be explored.

Public Comments: None.

Board Comments:

Hollingsworth noted that two other townships are providing clean up vouchers for residents. Hollingsworth will explore our options.

Baiardi mentioned the Zoning Administrator is looking into the tents at Rodrigo's Restaurant and he has spoken with the manager.

Bartlett reported that blight issues in the Township are continuing.

Hollingsworth said she was pleased that Lake Road work was completed quickly and looks fantastic.

Next Regular Meeting: Tuesday, July 13, 2021 at 6:00 pm.

Supervisor Bartlett adjourned the meeting at 7:02 pm.

Proposed: June 8, 2021

Accepted: July 13, 2021

Respectfully Submitted by:

Cindy Baiardi, Clerk

Transcribed by:

Tracy Beckley, Township Secretary

Proposed: June 8, 2021  
Accepted: July 13, 2021