

**WEST TRAVERSE TOWNSHIP
PUBLIC HEARING AND REGULAR BOARD MEETING
MARCH 26, 2019**

Supervisor Sandford called the meeting to order at 6:00 p.m.

Roll Call: Lauer, Baker, Hollingsworth, Baiardi, Sandford.

Visitors: John Riggs, Kathy Erber, Steve Erber, Sue Matsko.

The Pledge of Allegiance was recited by all.

Public Hearing on Fiscal Year 2019-2020 Proposed Budget and Millages:

Baker made a motion to open the Public Hearing on the proposed budget for Fiscal Year 2019-2020. Lauer seconded the motion.

Vote: All yes.

The Public Hearing was opened at 6:01 p.m. The Public Hearing notice was published in the Harbor Light newspaper.

There were no comments regarding the budget for Fiscal Year 2019-2020.

Lauer made a motion to go back to the regular meeting. Baker seconded the motion.

Vote: All yes.

The Public Hearing was closed at 6:02 p.m.

Approve Agenda: The agenda was approved by consensus.

Public Comments: None.

Approve Minutes: **Baiardi made a motion to approve the meeting minutes of February 12, 2019 as presented. Hollingsworth seconded the motion.**

Vote: All yes.

Correspondence: The correspondence was reviewed.

Budget Amendments for Fiscal Year 2018-2019: **Hollingsworth made a motion that therefore be it resolved that the Township's 2018-2019 operating budget is hereby amended as provided in the attached spreadsheet dated March 26, 2019. Baker seconded the motion.**

Roll Call Vote: Baker – yes, Lauer – yes, Baiardi – yes, Hollingsworth – yes, Sandford – yes.

Common Angle IT Proposal: **Baker made a motion to sign the contract with Common Angle to move forward with this project for a total expenditure of \$23,021.46 and to authorize Supervisor Sandford to sign the contract. Hollingsworth seconded the motion.**

Roll Call Vote: Baker – yes, Lauer – yes, Baiardi – yes, Hollingsworth – yes, Sandford – yes.

Hollingsworth made a motion to contract with Common Angle for off-site backup at a cost of \$50.00 per month. Baker seconded the motion.

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Vote: All yes.

Township Millage for FY 2019-2020: **Baiardi made a motion that be it resolved, by the West Traverse Township Board, that the Township millage for Fiscal Year 2019-2020 be set at 1.40 mills, with 0.90 mills designated for the Township General Fund and 0.50 mills designated for the Road Fund. Hollingsworth seconded the motion.**

Roll Call Vote: Lauer – yes, Hollingsworth – yes, Baiardi – yes, Baker – yes, Sandford – yes.

Thorne Swift Nature Preserve Millage for FY 2019-2020: **Sandford made a motion that be it resolved, by the West Traverse Township Board, that the Thorne Swift Nature Preserve millage for fiscal year 2019-2020 be set a 0.20 mills. Baiardi seconded the motion.**

Roll Call Vote: Hollingsworth – yes, Baker – yes, Baiardi – yes, Lauer – yes, Sandford – yes.

General Fund Budget for FY 2019-2020: **Hollingsworth made a motion to approve the General Fund budget for FY 2019-2020. Lauer seconded the motion.**

Roll Call Vote: Baiardi – yes, Baker – yes, Hollingsworth – yes, Lauer –yes, Sandford – yes.

Road Fund Budget for FY 2019-2020: **Baker made a motion to approve the Road Fund budget for FY 2019-2020. Lauer seconded the motion.**

Roll Call Vote: Baiardi – yes, Baker – yes, Hollingsworth – yes, Lauer – yes, Sandford – yes.

Thorne Swift Nature Preserve Budget for FY 2019-2020: **Lauer made a motion to approve the Thorne Swift Nature Preserve budget for FY 2019-2020. Baker seconded the motion.**

Roll Call Vote: Baiardi – yes, Baker – yes, Hollingsworth – yes, Lauer – yes, Sandford – yes.

Sewer Fund Budget for FY 2019-2020: **Baiardi made a motion to approve the Sewer Fund budget for FY 2019-2020. Baker seconded the motion.**

Roll Call Vote: Baiardi – yes, Baker – yes, Hollingsworth – yes, Lauer – yes, Sandford – yes.

Water Fund Budget for FY 2019-2020: **Baker made a motion to approve the Water Fund budget for FY 2019-2020. Lauer seconded the motion.**

Roll Call Vote: Baiardi – yes, Baker – yes, Hollingsworth –yes, Lauer – yes, Sandford – yes.

Zoning Fee Schedule: **Hollingsworth made a motion to approve the Zoning Fee Schedule as presented. Baker seconded the motion.**

Vote: All yes.

Property and Liability Insurance: **Hollingsworth made a motion to approve the property and liability insurance, effective April 1, 2019. Lauer seconded the motion.**

Vote: All yes.

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Contract with Thorne Swift Nature Preserve Manager: **Baker made a motion to approve the contract with the Thorne Swift Nature Preserve manager. Sandford seconded the motion.**
Vote: All yes.

Thorne Swift Nature Preserve Seasonal Employees: John Riggs stated that he will have the same employees that he had last year.
Baker made a motion to increase the wages of the seasonal employees by \$0.25 per hour. Lauer seconded the motion.
Vote: All yes.

Richard Mahlmeister to Conduct Full Audit for FYE 3-31-19: **Lauer made a motion to approve Richard Mahlmeister to conduct a full audit for FYE 3-31-19, at a cost not to exceed \$6,000. Baker seconded the motion.**
Vote: All yes.

Lawn Maintenance: **Baiardi made a motion to approve the use of Keller Caretaking for lawn maintenance for 2019. Baker seconded the motion.**
Vote: All yes.

Lot Divisions in Plat of Idylwilde Summer Resort: **Hollingsworth made a motion to approve the lot divisions in a recorded Plat of Idylwilde, owned by David Evrard and Cathy A. Kalahar. The lots being divided are Lot 28, Lot 29, Lot 30 and Outlot 3, which are being reconfigured into two resulting parcels as described in the attached document, written by Joel Wurster, Township attorney. Sandford seconded the motion.**
Roll Call Vote: Baiardi – yes, Hollingsworth – yes, Baker – yes, Lauer – yes, Sandford – yes.

Proposal for Township 80 Tree Maintenance: Steve Erber wanted to discuss with the Township Board about woods maintenance on the Township 80 acres. He would like to see glades on that property. He proposed different options for taking care of the trees and at the same time grooming the woods so they could be more user friendly.

Clerk's Report: No report.

Treasurer's Report: Hollingsworth presented her written report.

Planning Commission: Baiardi reported that the Planning Commission has approved the Perry Farm fourth amendment to be forwarded to the Board for their review. It has been forwarded to the Township attorney for his review and recommendation for the Board. Birchwood will be coming to the next meeting looking for an addition to the maintenance barn. The Planning Commission will be beginning the process of reviewing the Master Plan.

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Zoning Administrator: David White had presented his Zoning Administrator's written report.

Recreation/Thorne Swift Committee: No report.

LTBBOI Litigation: No report.

Supervisor's Report: Sandford presented his written report. There was discussion regarding what needs to be done in order to get a generator installed at the Township hall.

Approve Payables and Payroll: **Hollingsworth made a motion to approve the payables and payroll as presented. Baker seconded the motion.**

Vote: All yes.

Public Comments: None.

Board Comments: Lauer had a comment about flooding across S. Lake Shore Dr. near Pond Hill Farm. The County Road Commission is aware of the problem and is looking into it.

Adjourn: The meeting was adjourned at 7:40 p.m.

The next regularly scheduled meeting will be April 9, 2019 at 6:00 p.m.

Respectfully Submitted by:

Cindy Baiardi, Clerk

Transcribed by:
Susan Matsko
Township Secretary

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