

**WEST TRAVERSE TOWNSHIP
PUBLIC HEARING AND REGULAR BOARD MEETING
MARCH 24, 2020**

Supervisor Sandford called the meeting to order at 6:00 p.m.

Roll Call: Lauer, Baiardi, Sandford, Hollingsworth (via phone), Baker (via phone).

Visitors: No visitors.

In the interest of moving things along for the meeting, the Pledge was not recited.

Public Hearing on Fiscal Year 2020-2021 Proposed Budget and Millages:

Sandford made a motion to open the Public Hearing on the proposed budget for Fiscal Year 2020-2021. Baiardi seconded the motion.

Vote: All yes.

The Public Hearing was opened at 6:01 p.m. The Public Hearing notice was published in the Harbor Light newspaper. There were no comments regarding the budget for Fiscal Year 2020-2021.

Sandford made a motion to go back to the regular meeting. Baiardi seconded the motion.

Vote: All yes.

The Public Hearing was closed at 6:02 p.m.

Approve Agenda: The agenda was approved by consensus.

Public Comments: No public was present due to the Stay at Home order from the Governor.

Approve Minutes: **Sandford made a motion to approve the meeting minutes of February 11, 2020 as presented. Lauer seconded the motion.**

Vote: All yes.

Sandford made a motion to approve the minute from the Special Meeting held February 18, 2020. Baiardi seconded.

Vote: All yes

Correspondence: The correspondence had been reviewed and there were no questions or comments.

Budget Amendments for Fiscal Year 2019-2020: **Sandford made a motion that therefore be it resolved, that the Township's 2019-2020 operating budget is hereby amended as provided in the attached spreadsheet dated March 24, 2020. Lauer seconded the motion.**

Roll Call Vote: Lauer – yes, Baiardi – yes, Hollingsworth – yes, Baker – yes, Sandford – yes.

Draft Budget, General, Road, Thorne Swift, Sewer and Water for FY 2020-2021: **Sandford made a motion that therefore, be it resolved, by the West Traverse Township Board, that the draft budget covering the General, Road, Thorne Swift Nature Preserve, Sewer and Water Funds dated March 24, 2020 be adopted for the fiscal year beginning April 1, 2020 and ending March 31, 2021 as presented. Lauer seconded the motion.**

Proposed: March 24, 2020

Approved: April 14, 2020

Roll Call Vote: Baiardi – yes, Hollingsworth – yes, Baker – yes, Lauer – yes, Sandford – yes.

Township Millage for FY 2020-2021: Sandford made a motion that be it resolved, by the West Traverse Township Board, that the Township millage for the fiscal year beginning April 1, 2020 and ending March 31, 2021 be set at 1.40 mills, with 0.90 mills designated for the Township General Fund and 0.50 mills designated for the Road Fund. Baiardi seconded the motion.

Roll Call Vote: Hollingsworth – yes, Baker – yes, Lauer – yes, Baiardi– yes, Sandford – yes.

Thorne Swift Nature Preserve Millage for FY 2020-2021: Sandford made a motion that be it resolved, by the West Traverse Township Board, that the Thorne Swift Nature Preserve millage for fiscal year beginning April 1, 2020 and ending March 31, 2021 be set a 0.20 mills. Baiardi seconded the motion.

Roll Call Vote: Lauer – yes, Hollingsworth – yes, Baiardi – yes, Baker – yes, Sandford – yes.

Property and Liability Insurance: Sandford made a motion to approve the property and liability insurance, effective April 1, 2020. Baker seconded the motion.

Vote: All yes.

Terrorism Insurance Coverage: Sandford made a motion to reject the additional cost of insurance for Terrorism Coverage. Baiardi seconded.

Vote: All yes.

Contract with Thorne Swift Nature Preserve Manager: Sandford made a motion to approve the contract with the Thorne Swift Nature Preserve manager. Hollingsworth seconded the motion.

Vote: All yes.

Thorne Swift Nature Preserve Millage Renewal Proposal Resolution: Sandford made a motion that therefore be it resolved, that the West Traverse Township Board approves the placing of a proposal on the ballot for the August 4, 2020 Primary Election to renew the Thorne Swift Nature Preserve millage at the current maximum rate of 0.25 mills for the years 2020-2023 inclusive, and authorizes Clerk Baiardi to forward the ballot wording below to the County Clerk by 4:00PM on May 12, 2020. Lauer seconded.

Roll Call Vote: Baiardi – yes, Hollingsworth – yes, Baker – yes, Lauer – yes, Sandford – yes.

2020 Reliability Study related to WTT Water System: Sandford made a motion to approve the contract with Benchmark Engineering to provide analysis, studies, plans and documentation for the 2020 Reliability Study related to the WTT water system to comply with the requirements of EGLE at an estimated cost of \$10,000. Baker seconded.

Roll Call Vote: Hollingsworth – yes, Baker – yes, Lauer – yes, Baiardi – yes, Sandford – yes.

Richard Mahlmeister to Prepare F-65 Report for the FYE 3/31/20: Sandford made a motion to approve Richard Mahlmeister to prepare the F-65 report for the FYE 3/31/20 at a cost not to exceed \$1600.00. Hollingsworth seconded.

Vote: All yes.

Lawn Maintenance: **Sandford made a motion to approve the use of Keller Caretaking for lawn maintenance for 2020. Baiardi seconded the motion.**

Vote: All yes.

Tree Removal on Lake Road: **Sandford made a motion to approve the use of Johansen's Tree Service to cut trees on Lake Rd. that the ECRC has identified for removal at a cost of \$1800.**

Vote: All yes.

Clerk's Report: The Clerk presented her report.

Treasurer's Report: Hollingsworth presented her written report.

Planning Commission: Planning commission didn't meet in March and has cancelled the April meeting.

Zoning Administrator: David White had presented his Zoning Administrator's written report.

Recreation/Thorne Swift Committee: No report.

LTBBOI Litigation: No report.

Supervisor's Report: Sandford presented his written report and mentioned that Andy Potter and Nick Whitaker would like to attend the April meeting to discuss the increase in the Recreation billing that we received for 2019.

Approve Payables and Payroll: **Sandford made a motion to approve the payables and payroll as presented. Lauer seconded the motion.**

Vote: All yes.

Public Comments: None.

Board Comments: Hollingsworth said she was disappointed with the way the issue with Sue had been handled and thought it could have been addressed better. Discussion followed.

Sandford made a motion to authorize pay for the Secretary at her normal rate of pay until April 13, 2020 and then reevaluate the situation. Lauer seconded.

Vote: All yes.

Adjourn: The meeting was adjourned at 6:45p.m.

The next regularly scheduled meeting will be April 14, 2020 at 6:00 p.m.

Respectfully Submitted by:

Cindy J. Baiardi, Clerk

Proposed: March 24, 2020

Approved: April 14, 2020